



Tax Law Dispute Resolution Process Mediator Application

Name		Business Name	
Address			
City	State	Zip Code	Date of Birth (mm/dd/year)**
Phone No.		Email Address	

Education
 What is the highest level of education competed? _____
 Name of School _____ Major _____

Qualifications*

Minimum **Standards**
 A minimum of seven years professional forestry work is required, having applied working knowledge of the Wisconsin forest tax law programs and application of the guidelines within the Division of Forestry's Silviculture Handbook. Please outline your relevant experience below.

Employer/Organization

Supervisor/Contact	Phone No.

Dates Worked		
From (mm/year)	To (mm/year)	Months and Years of Experience

Description of Responsibilities

Employer/Organization

Supervisor/Contact	Phone No.

Dates Worked		
From (mm/year)	To (mm/year)	Months and Years of Experience

Description of Responsibilities



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Employer/Organization

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Supervisor/Contact

Phone No.

--	--

Dates Worked

From (mm/year)

To (mm/year)

Months and Years of Experience

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Description of Responsibilities

References

Please list three references who can attest to the applicant's track record of professional forestry work experience involving Wisconsin's forest tax law programs and application of the guidelines with in the Division of Forestry's Silviculture Handbook and/or successfully resolving disputes, either within forestry, natural resources, or other areas of dispute resolution.

Name

Relationship

Years Known

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Phone No.

Email Address

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Name

Relationship

Years Known

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Phone No.

Email Address

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Name

Relationship

Years Known

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Phone No.

Email Address

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Have you been convicted of violations of Chapter 26, Wis. Stats., directly addressing forestry practices in the past 10 years?*

- Yes
 No

Additional Qualifications that may be considered: Please indicate Yes or No; feel free to comment.

1. Have you had numerous clients whose property is enrolled in MFL or FCL?
2. Have you established or administered numerous MFL/FCL timber sales?
3. Have you written or approved numerous MFL management plans?
4. Have you established or administered timber sales on State or County Forests?
5. Do you have training or experience in dispute resolution/mediation?
6. Have you worked with a diversity of clients: landowners, loggers, mills, consultants, and DNR foresters?
7. Are you a member of a professional forestry organization (SAF, GLTPA, WCF, WWOA, or ACF)?
8. Have you held a leadership position within a professional forestry organization (SAF, GLTPA, WCF, WWOA, or ACF)?
9. Are you a SAF Certified Forester?
10. Are you a Cooperating Forester in good standing?
11. Are you a Certified Plan Writer in good standing?
12. Are you a USDA Forest Service Certified Silviculturist?
13. Are you an auditor for a certification system (SFI[®], FSC[®], or ATF[®])?

* Please feel free to include resumes or other qualification paperwork you would like considered. Note that information from this application and/or attachments may be shared with the public if you are selected.

**Applicant agrees to a Chapter 26 background check.



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Please indicate what counties you are willing to work in.

Northeast District – Brown, Door, Florence, Forest, Kewaunee, Langlade, Lincoln, Marinette, Menominee, Oconto, Oneida, Outagamie, Shawano, Vilas, Waupaca

Northwest District – Ashland, Barron, Bayfield, Burnett, Douglas, Iron, Polk, Price, Rusk, Sawyer, Taylor, Washburn

Southern District – Calumet, Columbia, Crawford, Dane, Dodge, Fond du Lac, Grant, Green, Green Lake, Iowa, Jefferson, Kenosha, Lafayette, Manitowoc, Marquette, Milwaukee, Ozaukee, Racine, Richland, Rock, Sauk, Sheboygan, Vernon, Walworth, Washington, Waukesha, Waushara, Winnebago

West Central District – Adams, Buffalo, Chippewa, Clark, Dunn, Eau Claire, Jackson, Juneau, LaCrosse, Marathon, Monroe, Pepin, Pierce, Portage, St. Croix, Trempealeau, Wood

Would you be interested in applying for an alternate DRP administrator position in case of a Steigerwaldt conflict of interest?

- Yes
 No

By signing below:

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that falsified statements or omissions of information on this application shall be grounds for disqualification and/or dismissal from the program.

I agree to the terms in Exhibit A, attached to this application, and understand they are considered part of this application.

Dated this _____ day of _____, 20_____.

Applicant's Signature

Exhibit A

Forestry Mediator Role

Forestry Mediators are to facilitate discussions and communications between the parties in order to help the parties reach an equitable settlement of their differences. If the parties cannot settle their differences, then the Mediator must capture the solutions discussed. Mediators must ensure that the discussion, possible solutions, and resulting settlement regarding sound forestry practices is based upon the silvicultural guidelines in DNR handbooks, directives under which the MFL and FCL programs operate, and are consistent with the management plan and landowner's objectives. Please see Chapter 31 and Appendices for additional information.

Payment Terms

Mediators will be paid at the per hour rates shown below for their labor for each dispute.

DRP Involving Management Plans, Amendments, Cutting Notices, and Active Timber Sales

Professional Services Fees: \$85.00/hour

Travel Time Fees: \$65.00/hour

Mediator costs are limited as follows:

- Billings for Level 1 Disputes shall not exceed 6 hours of the Professional Services fees per dispute.
- Travel time: Billings for travel time shall not exceed 6 hours per Level 1 Dispute.

Steigerwaldt will develop a hard copy time submittal form for Mediators to submit their billable time and will track Mediator billable time with each case file. Copies of these submittal forms will be forwarded to the DNR with Steigerwaldt's Administrator's invoicing. The Administrator will review and determine if the submitted billable time reflects an accurate accounting of the DRP case involvement. Mediators will be paid by the Administrator upon receipt of payment from the DNR. Steigerwaldt will not be liable for any Mediator time or costs beyond the limitations described here for hours per case.

Subcontractor Requirements

It is understood that, if selected to serve as a Mediator, you will be required to enter into a subcontractor service agreement with Steigerwaldt Land Services. Mediators subcontracted by Steigerwaldt will be required to provide proof that they maintain commercial liability, bodily injury, and property damage insurance against any claim(s) that might occur in carrying out this agreement/contract (Steigerwaldt may consider applications by individuals who do not carry the required insurance limits, provided they sign a release and waiver of liability.). Minimum coverage shall be one million dollars (\$1,000,000) liability for bodily injury and property damage including products liability and completed operations. Motor vehicle insurance for all owned, non-owned, and hired vehicles that are used in carrying out this contract must also be provided. Minimum coverage shall be one million dollars (\$1,000,000) per occurrence combined single limit for automobile liability and property damage. Mediators will also maintain worker's compensation insurance as required by law.